

Trustees Meeting Minutes
Downs United Methodist Church
Dec 14, 2009, 6:10 PM

- **Present:** Ron George, Darla Lanchester, Dave Bach, Dave Wysocki, Craig Solvie, Jon Spelde
- Jon opened with prayer.
- Craig made a motion to approve the November meeting minutes. Dave B seconded. Motion carried.
- **Old Business (updates in italics):**
 - **Entry-way into Sanctuary:** Continuing problems with water. The trustees went up to review the situation, and discovered the water is coming in via a several inch opening between the brick and some of the concrete. Rick made a motion we get this done professionally because of the danger if we do it ourselves. Craig seconded. Motion carried. Masonry Designs of Bloomington will be here November 3 to fix this. *\$1500 or so to fix. All leaking areas are fixed now. Needs re-plastered now that problem is fixed. Jon will call Rick to see if he can get an estimate.*
 - **Annex:**
 - **To be completed:** Junior high room - painting is finished; carpeting remains to be done, two rooms on the ground floor - carpet, attic room - baseboard, and carpet (need floor work first)– Ron and Andre will lay carpet. *Several porch roofs appear to need replaced. Rick is looking into this. Some painting in the foosball room needs to be done, and in the upper staircase.*
 - **Handrail:** Need to install handrail. Jon has pipe for this. Need for both front and rear stairs. *Dave B. will build. Dave W. will install.*
 - **Nursery:** Completed except for new speaker. *Trying to find a speaker with an off/on switch or a volume control.*
 - **Building Usage:** We felt we need to list the usage of our buildings: What groups meet when/ where/in what building, night, size of group, contact name. We discussed using the old parsonage as a battered women's shelter or a church daycare. Someone contacted us about using our parsonage as a daycare, but they wanted us to get it up to code, and we also could not let it go as quickly as they wanted it. *The fascia board needs repaired to prevent water from coming in when it rains. There are other issues that need to be addressed.*
 - **Parking Lot:** We will schedule the contractor (Jerry Prochnow) come to repair out parking lot, and let the project manager for the Fire Station (whose project destroyed out parking lot) arrange to pay it or reimburse us. The estimate is \$3000: \$600 rock removal and haul off, \$250 concrete removal, \$400 reshape front parking lot, \$500 reshape reach parking lot. The culvert is being replaced by the city with a continuous pipe. *Parking lot is done!!! The city still needs to replace the culvert. The sidewalk is done. Our garage is staying dry.*
 - **Roof:** Fascia board at rear of Sunday School building is rotted and needs replaced. Gutter is in good shape. *No update.*
 - **Wheelchair Ramp:** This is limbo until spring. *No update.*
 - **Extra Railing:** New railing upstairs for side entrance was proposed. Richard Randall will design and build. Richard has a design finished. *No update.*
 - **Church Mailer/Brochure:** Ron mentioned a group is putting together a mailer to distribute to the area community via mail to advertise our church. *Mailed!*
 - **Bicycle Rack:** Dave B. mentioned some people were riding bicycles to church. Could someone donate a bicycle rack or could we build one? We are looking into this. *Dave B. will have this done by spring.*

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- **Eagle Scout Project:** An Eagle Scout has approached us about doing a landscaping project (low-maintenance) for the front of the church. *Will be next spring. Jerry Prochnow will be donating materials.*
- **Lights in Sunday School area/Fellowship area:** Ron will coordinate replacement of ballast, bulbs, lights, etc. *This has been completed.*
- **Salt for Sidewalks:** We're out. Need to order 10 bags. Ron Terven will handle. *Done.*
- **Heating/Cooling:** We need to get rid of a damper in the back furnace downstairs in the fellowship hall. *We'll take care of soon.*
- **Door Locks:** The church is often unlocked on Friday mornings. The Girl Scouts may be given a key so they can lock up after themselves. *No update.*
- **Loft:** Lyndall and Dave completed electrical/OSB work downstairs. To do: Paint stairs. Install light for entry way. (Ron will handle.) Discussed a railing for the stairway. *Confusion on outside light. Where is the receptacle to install new light? Craig will look at railing.*
- **Church Sign by New Bridge:** Is not standing, but sign is okay. Dave B. will get a new post. *Finished.*
- **Carpet in Sanctuary:** Hasn't been shampooed in two years and needs it. *Dave W. shampooed them.*
- **New Business**
 - **New Programmable Thermostats:** Installed in loft and in old parsonage.
- Dave W. made a motion to adjourn. Dave B. seconded. Motion carried. Meeting adjourned at 7:16 pm.