

**Trustees Meeting Minutes
Downs United Methodist Church
November 1, 2005**

- **Present:** Jon Spelde, Dave Caldwell, Dale Palmer, Curt Rush, Mac Fuller, Darla Lanchester, Andre McNaught
- Curt opened with prayer.
- **Old Business:**
 - **Approval of Meeting Minutes:** Jon made a motion the October meeting minutes be approved. Andre seconded the motion. Motion carried.
 - **Building Construction:**
 - Everyone has approved everything that needs to be approved, and as soon as the newspaper posts the announcement, the 40 day waiting period before the zoning board meeting begins, and
 - Tim will provide an update soon on the giving, and Dale will give an update on the building, in two weeks (on Sunday, November 13), if Tim is available. Dale will check with Tim.
 - The conference office sent a letter asking us to refund the unspent balance of the \$100,000 grant they gave us. We can resubmit a request for the refunded amount within six months of the date of letter, since they recognize the difficulties we have had, if we get the land purchased. We have likely spent quite a bit of this amount on the drawings, on the fundraising support, civil engineering, and attorney fees.
- **New Business:**
 - Budget: Our budget was lowered even more than we had lowered it. If we have extraordinary expenditures, we will have to have prior approval from the Administrative Board before
 - Tree outside parsonage: Dale said Ron Terven is okay with having the tree removed. Dale contacted George Given about removing the tree.
 - Dave and Lyndall have been building shelves in the garage to store items that were formerly stored up in the space that is now the prayer room.
 - **Work Orders:** no change
 - Clock in sanctuary
 - Wall in sanctuary
 - Wall in Curt's office
 - Water damage on southwest corner of sanctuary (in overflow area) – Dale requested a volunteer from the congregation to paint this in the last Ad Board meeting. No one has volunteered yet.
 - Front door has weather stripping problems. Curt said the same company who put in the side door can take care of the front door.
 - Light switch on west wall in sanctuary overheats. We need to replace the low-quality dimmer switches with higher quality ones. Keith Campbell will take care of it.
 - Darla made a motion to adjourn the meeting. Andre seconded. Motion carried. Meeting adjourned 6:27 pm.