

**Trustees Meeting Minutes  
Downs United Methodist Church  
February 2, 2005**

- **Present:** Darla Lanchester, Mac Fuller, George Lewis, Dale Palmer, John Werner, Jon Spelde
- Dale opened with prayer.
- **Old Business:**
  - Darla made a motion to approve the January 2005 meeting minutes, with corrections to the date in the heading and the attendee list. Jon seconded the motion. Motion carried.
  - **Building Construction:**
    - **Annexation and zoning:** Annexation is approved, but the village wants the drawing changed to remove the egress. Meeting tomorrow at Farnsworth & Wylie with George, Dale, and the engineer to discuss. After the drawing is altered, the attorneys from both village and church meet, then the zoning committee can meet.
    - **Cash flow:** Reviewed cash flow analysis updated January 16, 2005, from Ad Board Meeting.
    - **Land purchase:** Have not heard from seller's attorney (Hunt-Henderson).
    - **Next Steps:** After the land is purchased and rezoned and annexed, the remaining steps before we can build: Drawings, bids, congregation approval, District Board of Location and Building approval, District Superintendent approval
  - **Audio/Visual Equipment Update:** The computer being used was donated. Other equipment is now installed.
- New Business:
  - **Work Orders:** These are items we need to attend to in the future.
    - Move wall in Curt's office: Dale will get more info from Peggy about this.
    - Refurbish clock: George will give Darla the name of the clock repair shop that was recommended to him.
    - Toilet in the women's restroom - shutoff valve not working. Leak in sewer line in annex. Curt is going to buy some putty to attempt to fix. Not sure if this is finished.
    - Rear of sanctuary: Dave Bach and Rose Rutledge would like a shelf or a holder on the wall to hold printed material, lost and found, hearing aids, etc. Darla made a motion the trustees approve the purchase of a shelf for the rear of a sanctuary. Mac seconded. Motion carried. Dale will contact Dave.
- Mac made a motion we adjourn. Jon seconded. Motion carried. Meeting adjourned at 7:01 pm.