

**Trustees Meeting Minutes  
Downs United Methodist Church  
August 3, 2004**

- **Present:** Darla Lanchester, George Lewis, Dale Palmer, John Werner
- John opened with prayer.
- Dale made a motion the July meeting minutes be approved. Darla seconded the motion. Motion carried.
- **Old Business:**
  - **Update on New Parsonage:** Concrete is poured. A small amount of work is remaining in the garage. The final inspection still has not occurred. The inspector did not show up on the day he was expected. We are still below the budgeted amount of \$142,000 right now.
  - **Update on New Church Building:** George received guidance from our attorney—we need to move forward with the annexation/rezoning of the land before we purchase it, and the annexation/rezoning requires city approval. **Preliminary** cash flow analysis jointly by Finance and Admin Board may indicate the new building could be started in second quarter 2005. More discussion has been requested before any decision on a start date will be reached.
- **New Business:**
  - **Hail damage to church property:** Our insurance agent, Steve Tello, has facilitated the review of our property by the claims adjuster. Tentative amount is \$1800 for the new parsonage (dented fascia, downspouts, and gutters, and damaged siding); \$460 for the barn roof (prorated based on the age of the roof); Deductible is \$500.
    - Recommend we do nothing with the barn roof at this time. Parsonage repairs can be done ourselves, or we have a quote from Trent Johnson. More info coming from the adjuster before we make a decision.
  - **Color drawings of new church building:** We will pursue having that done much more cheaply through Dale than paying \$2700 to have the color drawings done by Morton.
  - George has four people for the Building Committee and has one more person to talk to about being on the committee. The Committee will likely activate by mid-August if the Admin Board ratifies the decision.
  - **Architectural drawings of new church building (not color drawings):** Have not been received yet, and we have not made the second payment yet.
  - Morton indicates we need to have our civil engineer (Farnsworth) conduct a more detailed site analysis. First site analysis was preliminary. The cost of this second more comprehensive site analysis is considered part of the projected total cost estimate they gave us earlier for the entire building.
- Darla made a motion to adjourn the meeting; Dale seconded. Motion carried. Meeting adjourned at 7:16 pm.