

**Trustees Meeting Minutes
Downs United Methodist Church
June 1, 2004**

- **Present:** Curt Rush, Darla Lanchester, George Lewis, Lyndall Cuba, Dale Palmer, Andre McNaught, John Werner
- Curt opened with prayer.
- Darla made a motion the May meeting minutes be approved. Lyndall seconded the motion. Motion carried.
- **Old Business:**
 - **Update on New Parsonage:** There are still a few items remaining to be completed. Landscaping is finished. Ceiling is finished in the basement, except for downstairs bathroom. Garage is drywalled, taped, and mudded, but needs sanding and painting. We may need another work day. We need five doors to install in basement yet and a bi-fold door. Curt has found doors for \$37 each. A pull-down staircase was missing from the list of remaining expenses. (We are pretty tight on our budget. If we go over budget, we'll have to ask Finance for more money. However, many extra things have been purchased within the original budget such as extra concrete, drapes, and other interior items.)
 - John and George signed the mortgage on the parsonage. Amount is approximately \$74,356.
 - **Update on New Church Building:** The purchase agreement is still in negotiation. Lori Fitzwater is still trying to arrange the meeting with the city on the annexation. Morton will have some plans for us to review in the next few days. If you are interested in reviewing the first draft, let George know.
- **New Business:**
 - **Copy machines:** Andre received some feedback from Rose today. The proposed new copy machine is a "Risograph," which has color options, a more professional look, and it can make door hangers, folders, bags, and print card stock. If it's not available, she recommends we wait on purchasing another copy machine.
 - **Lawn mower:** The parsonage lawn is too large to push mow, and we will need a riding mower for the new church yard, so the trustees decided it would be a good idea to purchase a riding mower now. A lawn and garden shop in LeRoy offered the church a 15% discount on a 22 horsepower hydrostat Husqvarna with a 54" mowing deck; final price \$2550. Discussion on other tractors and prices ensued. George checked with the current owner of a Husqvarna who was very pleased with the tractor. Finance indicated money was available in the General Fund for this immediate need, although John said he would double-check with the Finance committee to be sure. The Trustees would like to proceed with the purchase of a riding mower for approximately \$2600 and hold off on the purchase of the copy machine until after money becomes available in the General Fund.
 - **Chairs for Sunday School:** Reviewed pictures of various models and decided the cloth-covered chair from Sam's for approximately \$19 represented a good value for the comfort and quality provided. Curt was going to pick up the chairs with the Sam's card.
 - Darla made a motion the Trustees recommend to the Finance committee they approve an expenditure not to exceed \$2600 to buy a riding lawn mower for the parsonage and the church; Dale second; motion carried. John will take to Finance and talk to Dave Caldwell, Ad Council chairman.
 - Lyndall made a motion to purchase 25 chairs at a cost of \$19.84 each from Sam's to be used at the old parsonage for Sunday School; Darla seconded. Motion carried.
 - Copy machine purchase pended for a month or so. Will review cash flow then.
 - **Clock in sanctuary:** Dave Bach inquired about the clock in the sanctuary. We will determine how much it will cost to clean the clock and decide if we want to proceed.
 - **Summer work day:** June 19 at 8:30 am; meet in church basement.
- Dale made a motion to adjourn the meeting; Lyndall seconded. Motion carried. Meeting adjourned at 7:55 pm.