

Trustees Meeting Minutes
Downs United Methodist Church
April 13, 2004

- Present: Curt Rush, Shari Riley, Jean Riordan, Darla Lanchester, George Lewis, Lyndall Cuba, Dale Palmer, Joe Gibson
- Joe made a motion the previous minutes be approved. Dale seconded the motion. Motion carried.
- Old Business:
 - Update on New Parsonage
 - New side walk poured two weeks ago.
 - Deck new as of last weekend.
 - Ready for painting; probably done in the next week or two.
 - Carpet is in the warehouse; ready to install once painting is done.
 - Move in will occur as soon as painting and carpet is done.
 - Need final inspection from village of Downs inspector, which shouldn't take long after painting and carpeting are finished—maybe a few days.
 - Update on New Church Building
 - George is meeting with the Romines tomorrow to complete purchase of land.
 - We need to decide what kind of ground cover to plan until we break ground. Oats would be the cheapest cover.
 - Annexation, rezoning, community relations: The Village of Downs would like to do a community meeting before zoning. Lori Fitzwater is trying to set up a session where the immediate neighbors can attend. Lori will let George know when this meeting is, and he'll inform the Trustees of the date. George has been asked to forward our annexation draft to the village attorney, and the next step will likely be a meeting between our attorneys to decide the details (tapping into water, etc.).
 - Status of architectural drawings: We have already signed the contract with Morton, and we paid them \$40,000 towards the drawings. We will pay the rest of the payment when the drawings are finished (\$39,000).
- New Business:
 - New church building: We will need to re-establish a committee for design since Morton will want guidance on exterior and interior designs (colors, materials, etc.). Time commitment is 20 hours over two to three months. Provide George the names of anyone who might be able to serve.
 - Old parsonage: Peggy will provide George a proposal for space, furniture. Objective is to keep the younger children in the main building.
 - Facilities Review: The Spring "work day" will be Saturday, May 8. (Viking Night is that night.) Possible items that will need to be done: Gutter cleaning; misc leaks in church; gutter repair at annex; install screens in windows in annex; fix electrical in annex so upstairs and downstairs air conditions can be on at the same time.
 - We may purchase a new audio recorder to record the church service.
 - Yard for new parsonage: George will take proposal from Grieder's to Parsonage Committee.
 - May meeting agenda: copy machine analysis.
- Lyndall made a motion to adjourn; Shari seconded. Motion carried.